

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB3 6EA

t: 08450 450 500  
f: 01954 713149  
dx: DX 729500 Cambridge 15  
minicom: 01480 376743  
[www.scambs.gov.uk](http://www.scambs.gov.uk)



16 January 2004

To: Chairman – Councillor Dr JA Heap  
Vice-Chairman – Councillor Mrs VM Trueman  
Members of the Employment Committee – Councillors Mrs JM Healey,  
MP Howell, EL Monks, DL Porter, JA Quinlan, Mrs GJ Smith, RT Summerfield  
and Mrs BE Waters

Dear Councillor

You are invited to attend the next meeting of **EMPLOYMENT COMMITTEE**, which will be held in **COUNCIL CHAMBER** at South Cambridgeshire Hall on **THURSDAY, 22 JANUARY 2004** at **1.30 p.m.**

Yours faithfully  
**GJ HARLOCK**  
Finance and Resources Director

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## AGENDA

## PAGES

1. Apologies  
*Apologies for absence have been received from Councillors MP Howell and JA Quinlan.*
2. Declarations of Interest  
Members need only declare an interest in circumstances where there is an item on the agenda that may cause a conflict of interests.
3. To elect a Chairman
4. To confirm as a correct record the Minutes of the meeting held on 6th September 2002
5. To appoint a selection panel for the considerations of applications for the post of Assistant Finance & Resources Director (ICT)

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